

# TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

Telephone: 01829 741075

E-mail: [Miketarvinparish@aol.com](mailto:Miketarvinparish@aol.com)

## NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL  
DAY/DATE/TIME: MONDAY 21ST MAY 2018 – 7.15PM  
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

## AGENDA

1. **ELECTION OF CHAIRMAN FOR THE COMING YEAR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)**
3. **ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR**
4. **APOLOGIES AND REASONS FOR ABSENCE**
5. **APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE COUNCIL**  
The 2017/2018 list was as follows:  
**PLANNING COMMITTEE**  
All Councillors.  
**FINANCE WORKING PARTY**  
Councillors D H Cotgreave, R Ford, E Lush, M Lloyd, M Pochin  
**KING GEORGE V PLAYING FIELD WORKING PARTY**  
(To work with the Clerk to ensure that the day to day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)  
Councillors C Jones, P Twigg  
**STREETSCENE WORKING PARTY**  
Councillors B Dean, R Ford, and P Ryan  
**ADVISORY WORKING PARTY**  
Councillors D H Cotgreave, E Lush, P Twigg  
**PUBLIC FOOTPATH WORKING PARTY**  
Councillors P Ryan, B Dean, D H Cotgreave plus local resident Mr R Williams  
**GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY**  
Councillors Flynn, and Pochin
6. **APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS/ORGANISATIONS**  
The 2017/2018 list was as follows:  
**COMMUNITY CENTRE MANAGEMENT COMMITTEE**  
Councillor P Twigg  
**TARVIN EDUCATIONAL TRUST**  
Councillor D H Cotgreave  
**CHESHIRE ASSOCIATION OF LOCAL COUNCILS**  
(Parish Forums)  
Councillors E Lush and S Wiley  
**TARVIN NEIGHBOURHOOD PLAN STEERING GROUP**  
Councillors E Lush, B Dean

7. **KING GEORGE V PLAYING FIELD COMMITTEE**

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

2017/2018 was as follows:

Councillors C Jones, M Pochin, P Twigg. Councillor Twigg to act as Chairman of the Committee.

8. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests

b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

c. Annual reminder to all Councillors that before the next meeting they should check that their Members Declaration of Interests is up to date

9. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

10. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2018**

11. **APPROVAL OF THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 3RD MAY 2018**

12. **REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2018 AND 3RD MAY 2018 NOT COVERED BY THE AGENDA – FOR REPORT ONLY**

13. **PLANNING MATTERS**

a. **APPLICATIONS**

The following Planning Application will be examined along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

**18/01829/FUL** – Demolition and replacement of existing single storey rear extension 8 Andrews Close, Tarvin

b. **NOTICES**

**18/01137/S73** - Variation of Condition 2 on Planning application 17/02938/FUL (Part demolition of existing cow shed and conversion to create 1 dwelling, conversion of existing barn to create 3 dwellings and erection of single and triple detached garages, new vehicle access and change of use of land to provide domestic curtilage) – Oscroft Farm, Shay Lane, Oscroft - **PERMISSION**

**18/00834/OUT** – Outline application for the residential redevelopment of 3no. detached dwellings - Amendment to application 16/04455/OUT – Craythorne, Tarpurley Road, Tarvin – **REFUSED**

14. **REPORT ON MEETING WITH TARPORLEY HIGH SCHOOL**

15. **KING GEORGE V PLAYING FIELD**

a. General Maintenance b. Drainage

**16. HEATH DRIVE – SPEED LIMIT**

Consideration of the request for an assessment to be carried out by Cheshire West and Chester Council.

**17. A54 LAYBY LEADING TO HORTON LANE**

The Clerk has exchanged e-mails with Ashton and Kelsall Parish Councils. It has been confirmed that none of the layby is in Tarvin Parish.

**18. SECTION 106 FUNDING**

Update.

**19. LIST OF OUTSTANDING ITEMS**

**20. GENERAL DATA PROTECTION REGULATIONS**

To consider draft policies prepared by the Clerk

**21. CLERK'S REPORT/CORRESPONDENCE**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them: a. Cheshire Association of Local Councils E Bulletins –  
b. CPRE – Cheshire Branch – AGM – 31st May 2018 – 7pm - Middlewich - Councillor Lush will be attending the meeting

**22. FINANCIAL MATTERS**

a. April Payments. b. May Payments to be authorised. c. Direct Debit Payment.  
d. Audit Year to March 2018

**23. TOPICS FOR TARVIN ONLINE**

**24. DATE OF NEXT MEETING** – Monday 25th June 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

**25. RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw” (potential change to value of land/properties)

**26. UNADOPTED LANE ISSUES**

Update.

**27. RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw” (personal data, staff conditions of employment)

**28. CLERK'S GRATUITY.**

Report from NALC

*Mike Hassall*

*Clerk*

16th May 2018

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**