

TARVIN PARISH COUNCIL

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 24TH SEPTEMBER 2018 – 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 20TH AUGUST 2018

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20TH AUGUST 2018 NOT COVERED BY THE AGENDA

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

18/03130/FUL – Demolition of existing outbuilding and erection of triple bay garage – Pool Bank House, Kelsall Road, Tarvin

18/03131/LBC - Proposed demolition of existing lean-to outbuilding and erection of a triple bay timber framed garage – Pool Bank House, Kelsall Road, Tarvin.

18/03157/FUL - First floor extension to front and two storey extension to side - Deighton Bank, Church Street, Tarvin

18/03429/FUL – Erection of six dwellings – Rambler Service Station, By Pass Road, Tarvin

b. NOTICES

None to date

7. KING GEORGE V PLAYING FIELD

- a. Field Committee Meeting - update
- b. Scout and Guide Movement – Legal Agreement - update
- c. Tennis Club – Legal Agreement

The Clerk has prepared the application for Fields in Trust and the Application for Lease of an Easement was published in the Chester Standard on 13th September (comments on the

proposal need to be with the Clerk by 30th September). The application will be forwarded to Fields in Trust during the first week of October.

d. Painting Main Gates (2 large and 2 small) - update.

8. 20MPH SPEED LIMITS IN TARVIN - CONSULTATION

The August Council meeting decided to respond to the consultation at this meeting. Since the last meeting Cheshire West and Chester Council have confirmed that the Saxon Heath Estate was not included in the consultation because the estate has yet to be adopted. Once adopted the Estate will be eligible for speed limit consideration.

9. BROOMHEATH LANE STAPLEFORD

It has been reported that residents on the part of Broomheath Lane between the Sheaf turning and the junction with Ryecroft Lane are becoming very concerned about the increasing volume of traffic using this as an alternative route and the high speed along this narrow road which has no side verge. Does Council wish to take any action?

10. SECTION 106 FUNDING

Cheshire West and Chester Council are insisting on three written quotations for equipment even though they acknowledge that three quotes for identical equipment is not possible. When three quotes are available Council will need to make a formal application to Cheshire West and Chester Council.

11. NEIGHBOURHOOD PLAN

- a. Statutory Consultation
- b. Grant Application

12. WOODEN BENCH CHURCH STREET

The wooden bench has three broken slats. Would Council like a quote for repair or purchase a new bench?

13. KELSALL MEDICAL CENTRE CONSULTATION

A document from Kelsall Medical Practice Patient Participation Group has been forwarded to Councillors for consideration.

14. CHRISTMAS TREES

Consideration of Christmas Trees for 2018.

15. MORETON CROFT MAINTENANCE OF COMMUNAL AREAS

16. GRANT REQUEST RE COMMEMORATION OF WW1

17. INSURANCE

Councils insurance is due for renewal on 1st October 2018 and the long term agreement has come to an end. The Clerk has obtained the following three quotations based on similar cover:

Inspire via Axa £1,740.01, Hiscox £1,918.34, Ecclesiastical £1,994.38

In each case a broker £50.00 Administrative Charge needs to be added to the above.

All three offer a reduced premium (5% less) if Council will enter a three-year agreement.

If Council chooses Inspire via Axa, the lowest quote, and agrees to a three year agreement the premium payable, including the admin charge would be £1,703.01.

18. NOTICEBOARD – HIGH STREET

To note that a resident has carried out general maintenance on the Council noticeboard.
Cost to Council, £10.35 for materials.

19. LIST OF OUTSTANDING ITEMS

20. CLERK'S REPORT/CORRESPONDENCE

21. FINANCIAL MATTERS

- a. August 2018 Payments
- b. Payment made between Meetings
- c. Payments to be authorised with payments to be made by Internet Banking
- d. Direct Debit Payments
- e. External Audit

The External Audit has been completed and there are no issues. The Annual Return has been returned to the Clerk and the Completed Annual Report from the External Auditor has to be presented to Council, now that the audit opinion has been given, and a minute is required to show that the Annual Return including the certificate signed by the External Auditor has been approved and accepted by Council.

22. TOPICS FOR TARVIN ONLINE

- 23. **DATE OF NEXT MEETING** – Monday 22nd October 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

24. **RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

25. STAFF TERMS OF EMPLOYMENT.

Mike Hassall
Clerk

19th September 2018

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING