

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 26TH APRIL 2021 – to be held immediately following the Annual Parish Meeting
VENUE: VIDEO CONFERENCE VIA ZOOM

PLEASE CONTACT THE CLERK EITHER BY E-MAIL OR PHONE PREFERABLY BEFORE 6PM ON 26TH APRIL 2021 IF YOU WISH TO JOIN THE MEETING

AGENDA

1. WELCOME BY THE CHAIRMAN
2. APOLOGIES AND REASONS FOR ABSENCE
3. ELECTION OF CHAIRMAN FOR THE COMING YEAR
4. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)
5. ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR
6. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

The 2019/2021 list was as follows:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors D H Cotgreave, R Ford, E Lush, M Pochin, S Wiley

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field is covered and to advise Council and/or the charity on any issues requiring attention)

Councillors S Dutton, P Twigg

STREETCARE WORKING PARTY

Councillors B Dean, R Ford, and P Ryan

ADVISORY WORKING PARTY

Councillors D H Cotgreave, E Lush, P Twigg

PUBLIC FOOTPATH WORKING PARTY

Councillors B Dean, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors S Dutton (added March 2020), H Flynn, R Ford, P Ryan

SOCIAL MEDIA (FACEBOOK)

Councillors J Norrie, S Dutton, B Dean – Administrators

Clerk - Moderator.

7. **APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS/ORGANISATIONS**

The 2019/2021 list was as follows:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor H Flynn

TARVIN EDUCATIONAL TRUST

Councillor D H Cotgreave

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums) Councillors E Lush and S Wiley

8. KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field.

The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

2019/2021 was as follows: Councillors S Dutton, H Flynn, P Twigg. Councillor Twigg acted as Chairman of the Committee.

9. DECLARATIONS OF INTEREST AND DISPENSATIONS

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.

b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

c. Annual reminder to all Councillors that before the next meeting they should check that their Members Declaration of Interests is up to date.

10. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

11. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 22ND MARCH 2021.

12. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22ND MARCH 2021 NOT COVERED BY THE AGENDA

a. Hockenhull Avenue (Previous Minute 20/187.2)

The area of road between the junction with Tarporley Road and the junction with Hallfields Road was resurfaced on 6th April 2021. A number of potholes further along the Avenue and just within Gowy Crescent have been filled in.

b. Ear-marked reserves and planned capital expenditure. (Previous Minute 20/193.6)
Community Infrastructure Levy of £28,468.83 was received on 30th March 2021. This amount has been added to the reserves at 31st March 2021.

13. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

I.**21/00932/FUL** - Two storey extensions and detached garage – Rose Cottage, Weetwood

II.**21/00950/FUL** - Installation of 3no rooflights to front of property - Lichfield 1 Pryors Hayes Barns, Willington Road, Pryors Hayes

III.**21/00964/S73** - Variation of condition 2 (approved drawings) on planning permission 19/03142/REM – Broomacres, Broomheath Lane, Hockenhull

IV.**21/00994/FUL** - Demolition of existing single storey side extension and erection of a two storey side extension – 66 Crossfields, Tarvin

V.**21/00384/FUL** - Single storey side extension to form garden room and store – The Old Vicarage, Church Street, Tarvin

VI.**21/01049/FUL** - Alterations to garage door, first floor side extension – 67 Crossfields, Tarvin

VII.**21/01095/FUL** – Single storey front extension, alterations to side, single storey rear extension – 56 Crossfields, Tarvin

VIII.**21/01210/FUL** - Side/rear single storey extension – 104 High Street, Tarvin

IX.**21/01253/FUL** - First floor side extension and single storey rear extension – 9 Hunters Drive, Tarvin

b. **NOTICES**

None

14. KING GEORGE V PLAYING FIELD

a. Additional Seating b. Updates

15. REVIEW OF SOCIAL MEDIA

Review of use of facebook

16. SPECIAL PROJECT – THE RIDGEWAY

Update

17. NEWSLETTER

Update

18. GREAT BRITISH SPRING CLEAN 2021/LITTER/LITTER PICKERS

Updates

19. TARVIN FETE

Consideration of Council have a stall at the Fete.

20. COMMUNITY RESILIENCE PLANS

Consideration of Council producing a Community Resilience Plan

21. LIST OF OUTSTANDING ITEMS

22. CLERK’S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

a. Cheshire Association of Local Councils – E Bulletins.

b. OPAL Matters – March 2021

c. Cheshire West and Chester Council – Planning Connections – 20th April 2021

d. Cycling Matters! Spring 2021 - Chester Cycling Campaign's quarterly newsletter

e. CPRE Newsletter April 2021

f. Healthwatch Cheshire West – Report on experiences with Dentists

23. FINANCIAL MATTERS

a. March 2021 Payments

Payments of £100.00 to Tarvin Community Centre, £100 to Tarvin Community Woodland Trust, and £300.00 to Tarvin Fete were approved by the March meeting under minute 20/191 and paid but not included in the schedule of payments under minute 20/193.

b. Payments between meetings;

Payee	Detail	Amount to be Paid
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VAT	Net Amount to Charge against budget	Budget available before payment
Mr P Maiden	Reimbursement of Expenditure – Gatepost and Spring for Gate on Hockenhull Lane	42.78
7.13	35.65	319.83
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green March 2021	179.04
29.84	149.20	611.12
Mr M Hassall	PDF Copy of getting Greens Registered as per minute 20/195.4	11.00
0.00	11.00	128.98
Grid Civils Ltd	LED Lanterns £8,865.00 Repairs to two Lighting Columns £1,200	12,078.00
2013.00	10,065.00	
A and C Exterior Cleaning	Pressure Wash all the surfaces in the Children's Play Area	690.00
0.00	690.00	0.00

c. Payments to be authorised with payments to be made by Internet Banking

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Cheshire Association of Local Councils	Affiliation Fee Year to 31st March 2022	874.44
0.00	874.44	1,200.00
Water Plus Ltd	Qtr. to April 2021	63.41
0.00	63.41	300.00
Tarvin Community Centre	Storage of Archives – April 21 to March 22 £133.40 less credit for Room Hire - cancellation of March 20 meeting at the Centre £23.13.	110.27
0.00	110.27	150.00
Sage UK Ltd	Payroll Software – Annual Licence – Year to Apr 2022	234.00
39.00	195.00	450.00
Scottish Power	Electricity Qtr. to March 2021	268.00
12.76	255.24	1,500.00
JDH Business Services Ltd	Internal Audit Year to 31st March 2021	201.60
33.60	168.00	460.00

d. Direct Debit

To note that the following payment has been made by direct debit:

British Telecom Plc – 29th March 2021 – Telephone and Internet March 2021 – two venues - £111.57

e. Management Accounts Year to 31st March 2021

f. Audit Year to March 2021

Comments by Internal Auditor on Year to March 2021 and completion of Sections 1 and 2 of the AGAR.

24. TOPICS FOR TARVIN ONLINE

25. RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

26. STAFF SALARY REVIEW

27. DATE OF NEXT MEETING – Monday 24th May 2021 – 7.15pm – venue to be confirmed

Mike Hassall

Clerk

21st April 2021

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING