

# **TARVIN PARISH COUNCIL**

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG  
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## **NOTICE OF MEETING**

MEETING: TARVIN PARISH COUNCIL  
DAY/DATE/TIME: MONDAY 26TH JANUARY 2026 - 7.15PM  
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

## **AGENDA**

### **1. APOLOGIES AND REASONS FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

### **3. OPEN FORUM**

An opportunity for members of the Public to make comments and raise questions on Parish matters. (Allocated time 15 minutes but can be extended, if appropriate to do so, by the Chairman of the meeting)

### **4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 15TH DECEMBER 2025.**

### **5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15TH DECEMBER 2025 NOT COVERED BY THE AGENDA**

Review of speed limit along Willington Road, from Oscroft to Willington (Previous Minute.25/148.1) – Update

### **6. PLANNING MATTERS**

#### **a. APPLICATIONS**

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

**25/03549/FUL** - Single storey rear and west side extension and installation of first floor window to east elevation – 7 Broom Crescent, Tarvin

**25/03996/CAT** - Trees have been flagged by highways for removal due to the fact they are pushing a wall over which could collapse and hurt a member of the public. Trees are to be removed so the wall can be rebuilt and public made safe -- Green Banks, High Street, Tarvin

#### **b. NOTICES**

**25/03633/TPO** - 1x Mature Oak (T1) - Carry out a full crown reduction of 2.5-3m to promote healthy future growth. Removal of minor stem growth and selective reduction cuts will encourage a well-balanced canopy and reduce the likelihood of weak or congested growth. Remove minor growth on main stem - Laburnum Cottage, Broomheath Lane, Tarvin -

#### **PERMISSION**

#### **c. SETTLEMENT SPATIAL PLAN**

Updates.

## **7. KING GEORGE V PLAYING FIELD**

a. Surfaces and General Repairs – Update b. Tennis Club correspondence - Update.

## **8. GOV.UK E-MAIL**

Updates on new e-mail addresses.

## **9. VEHICLE ACTIVATED SIGNAGE**

Update.

## **10. FUTURE SPECIAL PROJECTS**

Update

## **11. RURAL KEY SERVICE CENTRES MEETING – FORMATION OF GREEN OPEN SPACE ALLIANCE**

Report on the meeting held in December 2025.

## **12. POLICIES AND PROCEDURES**

Consideration of an amendment to the Documents for Retention or Disposal Policy.

## **13. CONSIDERATION OF A BIKE PUMP TRACK**

Consideration of a request from a member of the public.

## **14. PUBLIC FOOTPATHS**

Update

## **15. CLERK'S REPORT/CORRESPONDENCE**

### **a. E-Mail Correspondence**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Message from Dan Price (Cheshire Police and Crime Commissioner) on PCSO consultation.
- c. Letter from Assistant Chief Constable Re PCSOs
- d. News from Cheshire Community Action: December 2025
- e. ONH - New NPPF 2025: what's the impact for local councils and neighbourhood plans?
- f. Aphra Brandreth MP – December 25 update.
- g. Cheshire West and Chester Council - Building a Brighter Future for Cheshire and Warrington
- h. Police Surgery – 17th January 2026 - Tarvin Community Centre – 1 – 2pm
- i. Information Commissioner's Office January 2026 update
- j. Quarterly meetings with the Police – the first has been provisionally arranged for 4th February 2026.
- k. Police and Crime Commissioner – Newsletter January 2026
- l. E-mail from a Tarvin resident to Highways and Borough Councillors regarding speed limit on Pool Lane, Tarvin
- m. Aphra Brandreth MP - Championing the contribution of Post Offices

### **b. Recorded Crime**

In November 2025 there were 5 recorded crimes in Tarvin Parish

- 1 Violence and Sexual Offence (at or near Broomheath Lane)
- 2 Public Order (1 at or near Grosvenor Road, 1 at or near Broomheath Lane)
- 1 Shoplifting (at or near Okells Garden Centre)
- 1 Other Crime (at or near Hockenhull Avenue)

## 16. FINANCIAL MATTERS

### a. Payments and Payments between meetings

Update.

### b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
<b>HAGS – SMP Ltd</b> Repairs to Mobilus and Independent Inspection of all Equipment on King George V Playing Field.	<b>2,718.00</b>	2,265.00	2,370.53
<b>Society of Local Council Clerks</b> Membership Fee 2026	<b>253.00</b>	253.00	286.97
<b>Scottish Power</b> Electricity December 2025	<b>179.18</b>	170.65	732.44

### c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
<b>Botanica Landscapes Ltd</b> Grass Cutting December 2025	<b>312.00</b>	260.00	405.00
<b>Tarvin Community Centre</b> Hire of Room for Council Meetings, October, November, December 2025	<b>65.46</b>	65.46	140.67
<b>Tarvin Gardening Club</b> Annual Donation for maintenance at Well Cottages etc	<b>250.00</b>	250.00	250.00

### d. To note the direct debits and other payments:

### e. St Andrews Churchyard Grant

To note the application completed by the Clerk.

### f. Management Accounts - Consideration of the Accounts to 31st December 2025.

### g. Budget - Consideration of the proposed budget.

### h. Community Infrastructure Levy – Update

## 17. LIST OF OUTSTANDING ITEMS

## 18. TOPICS FOR PUBLICATION

**19. DATE OF NEXT MEETING** – Monday 23rd February 2026 – Edna Rose Room, Tarvin Community Centre – 7.15pm.

*Mike Hassall*

Clerk

21st January 2026

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**