

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 18TH MAY 2026 IMMEDIATELY
FOLLOWING THE ANNUAL PARISH MEETING WHICH IS BEING HELD AT 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. ELECTION OF CHAIRMAN FOR THE COMING YEAR
2. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)
3. APOLOGIES AND REASONS FOR ABSENCE
4. ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR
5. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

The 2025/2026 list was as follows:

PLANNING COMMITTEE - All Councillors.

FINANCE WORKING PARTY - Cllrs M Butler, R Ford, E Lush, A Sheppard, M Williams

KING GEORGE V PLAYING FIELD WORKING PARTY - Councillors P Twigg, M Williams

STREETCARE WORKING PARTY - Councillors R Ford, and P Ryan

ADVISORY WORKING PARTY - Councillors Ford, Butler, Twigg

PUBLIC FOOTPATH WORKING PARTY - Cllrs P Buckley, P Ryan, A Sheppard, M Williams

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY - Cllrs M Butler, S Dutton, R Ford, P Ryan

SETTLEMENT SPATIAL PLAN WORKING PARTY - All Councillors

SOCIAL MEDIA - Councillor S Dutton – Administrator. Clerk - Moderator.

6. APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS/ORGANISATIONS

The 2025/2026 list was as follows:

TARVIN COMMUNITY CENTRE MANAGEMENT COMMITTEE - Councillor N Poole

TARVIN EDUCATIONAL FOUNDATION - Councillor M Williams

CHESHIRE ASSOCIATION OF LOCAL COUNCILS - (Parish Forums) All Councillors

7. KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet with the main users of the Playing Field.

2025/2026 Committee - Cllrs S Dutton, P Twigg. Councillor Twigg to act as Chair.

PROPOSAL: that the above continues for the coming year.

8. DECLARATIONS OF INTEREST AND DISPENSATIONS

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.

b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

c. Annual reminder to all Councillors that before the next meeting they should check that their Members Declaration of Interests is up to date. (copies are on the CWaC website).

9. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

10. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 27TH APRIL 2026.

11. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27TH APRIL 2026 NOT COVERED BY THE AGENDA

Tarvinonline (Previous Minute 26/009) - Update

12. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

26/01102/PIP - Land at Tarporley Road, Tarvin CH3 8NF

26/01321/S73 - Extensions including ground floor utility room, porch and conservatory, first floor extension, and erection of detached double garage. - Variation of condition 6 (first floor window of east elevation) of 02/00126/FUL

b. NOTICES

26/00642/FUL - First storey side extension, new ensuite window to side, and covered canopy to front – 6 Heath Drive, Tarvin - **PERMISSION**

c. SETTLEMENT SPATIAL PLAN

The working party met with the contractor online on 11th May but considered that a further working party meeting before the end of May was necessary before confirming the way forward.

d. KELSALL AND WILLINGTON NEIGHBOURHOOD PLAN

PROPOSAL: that one property is removed from the Kelsall and Willington Neighbourhood plan and moved to the Tarvin Parish Neighbourhood Plan when it is updated as the property is in Tarvin Parish.

13. KING GEORGE V PLAYING FIELD

a. Tennis Club correspondence **b. Bowling Club Correspondence** - both updates

14. SPECIAL PROJECT PUBLIC FOOTPATHS

Update from the working party

15. PARKING IN TARVIN VILLAGE CENTRE

Update including consideration of petition.

16. NEWSLETTER

Consideration of the next newsletter is due to be published during June.

17. FINANCIAL STANDING ORDERS

Update

18. COUNCILLOR VACANCY

A notice publicising the vacancy was published on 29th April. If ten electors do not call an election by 20th May the Clerk will again advertise the vacancy, this time with the post to be filled by co-option.

19. CLERK'S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Publication of the Christleton and Littleton Neighbourhood Development Plan
- c. Seizing the opportunities for Cheshire and Warrington: Message from Nick Walkley, Interim Chief Executive
- d. Planning Member training session 28th April presentation slides
- e. Copy of Cycling Matters! Spring 2026 Issue
- f. Invitation to Civic Sunday 24th May
- g. How I've been working for you - Aphra Brandreth MP update.

b. Recorded Crime

In March 2026 there were 6 recorded crimes in Tarvin Parish

2 Violence and Sexual Offences (1 Platts Lane Tarvin, 1 Gibson Close)

1 Drugs Related (Grosvenor Road)

1 Anti-Social Behaviour (Millside Close)

1 Public Order (Fairfax Avenue)

1 Other Crime (Hockenhull Lane)

c. **Quarterly Meetings with the Police** (See minute 25/173.1j – January 2026)

Update

d. Rota for Correspondence

To note that the rota was forwarded to Councillors on 1st May 2026.

20. FINANCIAL MATTERS

a. **April 2026 Payments and Payments between meetings**

b. **Payment between meetings.**

None to date

c. **Oliver and Co Solicitors** (Previous Minute 26/013.2)

Consideration of a request for payment. A copy of the invoice is enclosed.

d. **Payments to be authorised with payments to be made by Internet Banking**

None to date

e. **Direct Debit**

To note the payments have been made by direct debit:

21. LIST OF OUTSTANDING ITEMS

Update.

22. ITEMS FOR PUBLICATION

23. USE OF MICROPHONES FOR COUNCIL MEETINGS

Consideration of item requested by Councillors immediately following the April 2026 meeting.

24. DATE OF NEXT MEETING – Monday 22nd June 2026 – 7.15pm - Edna Rose Room,
Tarvin Community Centre

Mike Hassall

Parish Clerk

13th May 2026

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING