

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

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NOTICE OF MEETING

MEETING:	TARVIN PARISH COUNCIL
DAY/DATE/TIME:	MONDAY 24TH NOVEMBER 2025 - 7.15PM
VENUE:	EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM

An opportunity for members of the Public to make comments and raise questions on Parish matters. (Allocated time 15 minutes but can be extended, if appropriate to do so, by the Chairman of the meeting)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 27TH OCTOBER 2025.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27TH OCTOBER 2025 NOT COVERED BY THE AGENDA

a. Streetlighting (Previous Minute.25/120)

To note that the streetlight was repaired on 10th November 2025.

b. Land housing the War Memorial (Previous Minute 25/116)

Update.

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

None to date

b. NOTICES

23/03975/FUL - Demolition of existing dwelling and buildings, erection of new dwelling

- Brook Cottage, Willington Road, Tarvin - **PERMISSION**

24/00940/FUL - Erection of a rear two-storey link extension (between 2 buildings within 5m)

- Lodge Heyes Shay Lane Tarvin - **PERMISSION**

25/01509/OUT - Erection of dwelling with detached garage - Land Adjacent To 12

Grosvenor Road, Tarvin - **PERMISSION**

25/02080/S73 - Extensions to front and rear, link to garage conversion into habitable use, alterations to elevations to include window and door openings. - variation of condition 2

(approved plans) and condition 3 (materials) of planning application 24/03250/FUL –

Meadowside, Weetwood - **PERMISSION**

25/02846/FUL - Erection of first floor rear extension over existing single storey outrigger - 21 The Pryors Tarvin - **PERMISSION**

25/03091/FUL - Construction of new attached double garage to side of dwellinghouse - Cherry Tree House Church Street Tarvin - **PERMISSION**

c. SETTLEMENT SPATIAL PLAN

Update.

7. KING GEORGE V PLAYING FIELD

a. Surfaces – Update. b. Proludic - Spring See-Saw, Kompan – Hanging Ring - Updates
c. Tennis Club correspondence. Update

8. PUBLIC RIGHTS OF WAY

Application under the Wildlife and Countryside Act 1981 (Previous Minute (25/095.6.2/3)
Update

9. CHRISTMAS TREES

Update

10.DRAINAGE IN OSCROFT

Update following meeting with United Utilities on 20th October 2025.

11.VEHICLE ACTIVATED SIGNAGE

Update

12.COUNCIL MEETINGS 2026

Consideration of dates for 2026 meetings.

13. POLICIES AND PROCEDURES

The following is for consideration: “Guidelines for Public Participation at Council meetings”

14.FUTURE SPECIAL PROJECTS

Consideration of possible future projects

15.CLERK’S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Police Drop In Surgery – Tarvin Community Centre – 1st December 2025 – 10.00am to 11.00am
- c. Cheshire West and Chester Council - Scrutiny Bulletin Autumn 2025
- d. Information Commissioner’s Office – Newsletter November 2025
- e. Aphra Brandreth – November 2025 Update

b. Recorded Crime

In September 2025 there were 5 recorded crimes in Tarvin Parish

2 Violence and Sexual Offences (1 at or near Hunters Crescent, 1 at or near Park Close)

1 Car Theft (Townfield Lane), 2 Burglaries (1 Townfield Lane, 1 Broomheath Lane)

c. Shredder

Consideration of the purchase a 12-sheet micro cut shredder to help Council comply with the Documents and Records for Retention or Disposal Policy.

16.FINANCIAL MATTERS

a. Payments and Payments between meetings

Confirmation that all payments authorised by Council at the October meeting were made correctly.

b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Core Highways (Regions) Ltd Road Closure for Remembrance Day	300.00	300.00	
ThenMedia Ltd Website Hosting Charge – November 25 to October 26.	288.00	240.00	
Water Plus Ltd Water King George V Playing Field – Account Month to 10th November 2025	24.95	24.95	0.00
Mustardprint Ltd Printing Newsletter November 2025	195.00	195.00	

c. Payments to be authorised with payments to be made by Internet Banking

None to date			
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d. To note the direct debits and other payments:

e. Management Accounts.

Consideration of an amendment to analysis and note that the commuted sum for warning signage is £3,105.00

f. Community Infrastructure Levy

To note that the sum of £5,594.96 was received on 3rd November 2025

17. LIST OF OUTSTANDING ITEMS

18. TOPICS FOR PUBLICATION

19. DATE OF NEXT MEETING – Monday 15th December 2025 – Edna Rose Room, Tarvin Community Centre – 7.15pm.

Mike Hassall

Clerk

19th November 2025

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING